

**SUMMARY OF THE MINUTES OF THE COTTONWOOD
PARKS AND RECREATION COMMISSION
February 23, 2016**

Present:

Doug Hulse, Chair
Ann Shaw, Vice-Chair
Edna Ahrens (*arrived at 5:18 pm*)
Trevor Gottschalk
Al Hilberger

Absent:

Carol Nielsen
Cindy Burton

Also Present:

Richard Faust, Community Services General Manager
Ryan Bigelow, Recreation Services Supervisor

Tim Elinski, Cottonwood Councilmember

CALL TO ORDER

Commissioner Hulse called the meeting to order at 5:02 pm at the Cottonwood Recreation Center Conference Room.

MINUTES – JANUARY 26, 2016 REGULAR MEETING

Commissioner Hulse asked for consideration of the minutes from the January 26, 2016 regular meeting. Commissioner Shaw motioned to approve the minutes as written. Commissioner Hilberger seconded the motion. Motion carried unanimously.

OLD BUSINESS

A. MONTHLY REPORT INFORMATION FOR JANUARY 2016

Commissioner Hulse asked if there were any questions regarding the monthly reports from January. There were none.

B. RECREATION CENTER MONTHLY UTILITY USE AND ANALYSIS (THROUGH JANUARY)

Commissioner Hulse asked if there were any questions on the utility charges through January.

There were no questions but Commissioner Hilberger commented that with the continual change out of water in the pool, he thought they should be saving money on chemicals.

Mr. Bigelow noted that figures indicated that the solar system is finally helping financially.

NEW BUSINESS

A. ELECTION OF OFFICERS – CHAIRPERSON AND VICE-CHAIRPERSON

Commissioner Hulse noted that with only four commissioners (Commissioner Ahrens hadn't arrived yet) it might be wise to wait until the next meeting. After some discussion, Commissioner Gottschalk motioned that they table this item until the next meeting. Commissioner Shaw seconded the motion. Motion carried unanimously.

B. OPEN MEETING LAW TRAINING – COMMISSIONER & BOARD MEMBERS – MARCH 2, 2016

Commissioner Hulse stated that the city was holding an Open Meeting Law training and that staff and commissioners were encouraged to attend. Commissioners Hilberger and Hulse stated they would attend. Commissioner Gottschalk stated that he would try to attend along with his wife who serves on a separate city committee.

Commissioner Shaw would not be able to attend due to her work schedule but asked that the other commissioners bring information back to share at the next meeting.

C. PARKS AND RECREATION COMMISSION FIVE YEAR PLANNING DOCUMENT (DRAFT DOCUMENT DISCUSSION)

Mr. Faust asked the commissioners to review the current five-year plan that was last approved in October 2014. He briefly reviewed the six projects that are currently included in the plan including a synopsis of each project planned and any history behind why it was included. The group discussed these items further along with making suggestions for possible additions. During this discussion Commissioner Ahrens arrived – 5:18 pm.

D. UPCOMING PARKS & RECREATION PROGRAMS/SPECIAL EVENTS

Mr. Bigelow reviewed the current and upcoming departmental programs and events. These included the ongoing Looking Good Cottonwood program, adult volleyball, the Easter Egg Hunt, and adult softball.

CALL TO THE PUBLIC

None

ADJOURNMENT

Commissioner Shaw motioned to adjourn the meeting. Commissioner Gottschalk seconded the motion. Meeting was adjourned at 5:56 pm.